

## Quality Enhancement Cell

### Proforma 2: Faculty Course Review Report

The Faculty Course Review Report is to be filled online by a Course Instructor for each course offered at the time of course completion, and submitted to Head of Department or his/her nominee (Dept. Program Team/Focal Person) along with the Course File folder.

|   |  |   |                                 |  |        |          |                     |   |    |   |   |                              |  |
|---|--|---|---------------------------------|--|--------|----------|---------------------|---|----|---|---|------------------------------|--|
| <b>Department:</b>  |  |   |                                 |  |        |          |                     |   |    |   |   |                              |  |
| <b>Name of Instructor:</b>  |  |   |                                 |  |        |          |                     |   |    |   |   |                              |  |
| <b>Course Code:</b>   |  | <b>Course Title:</b>                              |                                 |  |        |          |                     |   |    |   |   |                              |  |
| <b>Credit Hours</b>   |  | <b>Program/ Degree Level:</b>                     |                                 | <b>Any Pre-requisites:</b>   |        |          |                     |   |    |   |   |                              |  |
| <b>Students Session:</b>  |  | <b>Semester:</b>                                  | Autumn                          | Spring   | Summer |          |                     |   |    |   |   |                              |  |
| <b>Course Activities &amp; Assessment Methods:</b><br>(Types of assignments, exams, etc.) | Number of Lectures (Face-to-face & Online) | Class Activities, Quizzes, Assignments & Projects | Group/ Individual Presentations | Any Other (e.g. Labs, Seminars/ Workshops/Webinars, or Guest Lectures) |        |          |                     |   |    |   |   |                              |  |
|   |  |   |                                 |  |        |          |                     |   |    |   |   |                              |  |
| <b>Evaluation Breakup</b>   |  | <b>Percentage of Total Marks</b>                  |                                 |  |        |          |                     |   |    |   |   |                              |  |
|   |  | Examination                                       |                                 | Assignments/ Activities  | Quiz   | Projects | Class Participation |   |    |   |   |                              |  |
|   |  | Mid-Term  | Final Term                      | Presentations  |        |          |                     |   |    |   |   |                              |  |
|   |  |   |                                 |  |        |          |                     |   |    |   |   |                              |  |
| <b>Summary of Final Results</b>   |  |   |                                 |  |        |          |                     |   |    |   |   |                              |  |
| <b>Grade</b>  | A+   | A   | A-                              | B+   | B      | B-       | C+                  | C | C- | D | F | <b>Total No. of Students</b> |  |
| <b>Frequency</b>  |  |   |                                 |  |        |          |                     |   |    |   |   |                              |  |

### Instructor's Viewpoint on Qualitative Aspects of the Course

|   |             |
|---|-------------|
| 1) <b>Curriculum:</b> Evaluate the course outline contents and its delivery in relation to course objectives and intended learning outcomes.  |             |
| 2) <b>Assessment:</b> Comment on the alignment of assessment criteria with the intended learning outcomes (ILOS). How successful were the students in achieving the ILOS? What ere the major barriers in achieving the ILOS |             |
| 3) <b>Enhancement:</b> Indicate the changes introduced in the course structure or delivery during the reported semester, what was the effect of that change on your teaching and students learning?                         |             |
| 4) Comment on the <b>continuing appropriateness</b> of the Course curriculum and objectives in relation to the intended learning outcomes and its compliance with the HEC Approved / Revised National Curriculum Guidelines |             |
| 5) <b>Outline any proposed changes</b> in the design/structure of the Course and/or any other academic improvement required in your course and/or instructional methods that this semester/term's experience may prompt.    |             |
| Name: _____<br>(Course Instructor)  | Date: _____ |
| Name: _____<br>(Head of Department)   | Date: _____ |